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| OPM VALUE | VA Value |
| TS –Situational Telework Agreement  A written telework agreement that is approved on a case-by-case basis and the hours worked are not part of a previously approved, ongoing, and regular telework schedule | * A: Ad Hoc * S: 1x per month |
| TP –Periodic Routine Telework Agreement  A written telework agreement that occurs as part of an ongoing regular schedule 1-2 days per pay period. | * R: 1-2 days per pay period |
| TF – Frequent Routine Telework Agreement  A written telework agreement that occurs as part of an ongoing regular schedule 3 or more days per pay period, but not every workday (e.g., remote work). | * P: 3+ days per pay period * E: 3+ days per workweek |
| RW – Remote Work Agreement  A written agreement in which an employee is scheduled to perform their work at an alternative worksite and is not expected to report to an agency worksite on a regular and recurring basis. A remote work agreement requires a change in duty station to the alternative worksite (e.g., home). | * M: Remote outside local commuting area * W: Remote within local commuting area |
| NN – Non-Teleworker  An employee who is ineligible or who chooses to not participate in the agency’s telework program. | * X: No telework agreement in place * Y: Position suitable, employee ineligible * Z: Position not suitable * V: Virtual worker |
| MW – Mobile Work Agreement  A written agreement supporting work that is characterized by routine and regular travel to customer or other worksites as opposed to a single authorized alternative worksite. Examples of mobile work include site audits, site inspections, investigations, property management, and work performed while commuting, traveling between worksites, or on Temporary Duty (TDY). |  |